



KUNUWANIMANO CHILD AND FAMILY SERVICES

Kunuwanimano Child and Family Services is a not-for-profit child and family services agency offering services in a holistic manner to strengthen children and families in their own communities in the context of their unique cultural heritage.

CAREER OPPORTUNITY

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| POSITION: | PREVENTION SUPERVISOR (Non-Union Position) |
| COMPETITION: | 19-02 |
| LOCATION: | Beaverhouse First Nation, ON (Kirkland Lake) |
| STATUS: | Full-Time |
| SALARY: | \$ 55,000-70,928 per annum |
| CLOSING DATE: | January 24, 2019 |

JOB SUMMARY: Having a dual reporting role to Beaverhouse Director and Director of Wellbeing at Kunuwanimano, the Prevention Supervisor is responsible for the delivery of treatment and support programs and services to children and their families within the Kirkland Lake and New Liskeard catchment area

REQUIRED QUALIFICATIONS:

- MSW BSW or a combination of work experience and education will be considered; 5 years of Clinical Experience
- Two (2) years of previous supervisory experience within a social service context; 2 years of program development;
- Demonstrate excellent management and administrative skills;
- Demonstrate excellent analytical skills in order to evaluate program needs and results;
- Demonstrate the ability to organize and prioritize a variety of competing and urgent demands;
- Knowledge of the Child and Youth Family Services Act with an emphasis on Part X;
- Knowledge of and experience with word processors and/or database systems;
- Ability to work independently and a willingness to work flexible hours;
- Willingness to travel and have access to a reliable vehicle;
- Must possess a class "G" driver's license; Ability to speak a Native language will be considered a major asset

KEY RESPONSIBILITIES:

- Ensures the provision of fair, equitable, respectful and culturally relevant service to First Nations families, children and youth, consistent with the vision, mission and values of Kunuwanimano;
- Contributes to maintaining effective partnerships with First Nations Councils, Elders, committees, and applicable agencies;
- Collaborates with relevant communities to explore options and alternative strategies to address complex issues affecting First Nations children and families;
- Develops linkages within the broader Native context, including on and off-reserve communities, and their service representatives;
- Oversees the day-to-day operation of all prevention support services, and ensures compliance with all legislative requirements;
- Ensures the prompt assignment, transfer and closing of cases and maintains detailed records and systems for tracking cases;
- Ensures compliance with all reporting and documentation requirements and standards, within prescribed time lines;
- Responds to issues and complaints, in accordance with the procedures and protocols detailed in the Complaint Review Process, Serious Occurrences and Service Reviews;
- Participate and provide leadership to the ongoing evolution and review of programs and services, to ensure, the provision of culturally appropriate and relevant services to First Nations children, families and caregivers;

Please refer to our website: www.kunuwanimano.com/employment.htm, for posting details. Please quote the Competition No. in your cover letter and resume, and submit by email to HR@kunuwanimano.com, by fax to 705 268-9272 or by mail to:

Human Resources,
Kunuwanimano Child & Family Services
38 Pine Street North, Unit 120
Timmins, Ontario, P4N 6K6

Please note that preference will be given to qualified First Nations and Aboriginal applicants. **Please self-identify.** We welcome and encourage applications from people with disabilities. Accommodation is available on request from candidates taking part in all aspects of the selection process.

Thank you for your interest in our Agency. Only those considered for an interview will be contacted.